

EPB Enrollment Certificate

Description: It is mandatory to register with the Export Promotion Bureau (EPB) to get preferential market access in applicable countries. Bangladesh is getting preferential market access under the Generalized System/Scheme of Preference (GSP) of the WTO, as well as under Regional Trade Agreements (RTAs), including Asia-Pacific Trade Agreement (APTA), SAARC Preferential Trading Arrangement (SAPTA).

To know more about the arrangements, click here: [Click](#)

Legal Basis of the Certificate: N/A

Responsible Agency: Export Promotion Bureau (EPB)

Applicability: Anyone who wants to avail preferential market access benefits to applicable countries

Time of Submission: Before Export

Method of Submission: Online

Fee: BDT 2000 (Taka Two Thousand)

Processing Time: 7 working days

Validity: 5 years

Steps to get EPB Enrollment Certificate

Step 1: Create an online account in EPB's [Exporter Management System](#). The information required to open an account is: organization name, email, exporter type, service office address, authorized person name and mobile number, and password.

Step 2: Login into the account with the email address and password and select "Application" for registration.

Step 3: Fill up the Application Form with the required information including TIN No, BIN No, Address, Phone No, Email address, Product HS code, etc.

Step 4: Submit the application Form and proceed with the payment. Online/Offline payment options are available.

Step 5: Assigned officer checks the application and documents, and if everything is fine, EPB issues Registration Certificate online.

Required Documents

1. Application Form

2. Exporter's Photo
3. Trade License
4. ERC File
5. Association Certificate
6. VAT Certificate
7. TIN Certificate

Contact for Further Information

Export Promotion Bureau (EPB)

TCB Bhaban, 1 Karwan Bazar, Dhaka

Website: <http://www.epb.gov.bd/>