

Process for Obtaining Phytosanitary Certificate

Short Description: Phytosanitary Certificate, which ensures plant and plant products are free from pests and diseases, is mandatory to export plant and plant products from Bangladesh

Legal Basis of the Certificate: Plant Quarantine Act, 2011, Sec. 18 (1); Plant Quarantine Rules, 2018, Rule 15 (1), Rule 15 (2), Rule 16 (1)

Responsible Agency: Plant Quarantine Wing (PQW) of Department of Agriculture Extension (DAE)

Applicability: Anyone who wants to export plant and plant products from Bangladesh

Time of Submission: Before export

Method of Submission: Online

Fee: According to the Schedule-6 of Plant Quarantine Rules, 2018. The fee for fruits and vegetables is: Taka 0.25 per kg with minimum 500 Taka per Certificate. The fee for Rice and Grain is: Taka 0.25 per kg with minimum 500 Taka per Certificate. The fee for Spices, pulses, and other plant products is: Taka 0.25 per kg with minimum 500 Taka per Certificate. **Processing Time:** 24 hours for perishable items; 2-3 days for food stuff; 4-5 days if fumigation is needed; 2-3 days if heat treatment is needed

Validity: Twenty-four hours for perishable items; 15 days for non-perishable items

Steps to Obtain Phytosanitary Certificate from Plant Quarantine Wing (PQW)

Step 1: Go to online system of PQW and login into the system
* A new user has to open an account for logging in
Step 2: From the system menu bar click application and select "Phytosanitary Certificate"
Step 3: Fill up the application form with required information, including name of port, applicant info, product info, contact person info
Step 4: Attach required documents
Step 5: Pay the total fee through online or through bank challan
Step 6: Submit the application
Step 7: Collect the hardcopy of signed Phytosanitary Certificate from PQW

Required Documents

1. Trade License
2. Taxpayer Identification Number (TIN)
3. Vat Registration
4. Sale Contract/LC/TT
5. Packing List
6. Export Registration Certificate (ERC)
7. Invoice

Other documents (If necessary)

1. NID
2. Test Certificate
3. Import Permit of the Importing Country

Contact for Further Information

Plant Quarantine Wing

Department of Agriculture Extension

Khamarbari, Dhaka-1215