

Process for Generating Statement on Origin in EPB Export Tracker

Description: The Statement of Origin is a declaration by the exporter about the origin of its product. Generating a Statement of Origin from the REX (Registered Exporter) system involves creating a document that certifies the origin of goods exported from a REX-registered country to EU. After REX registration, exporters on their own can declare Statement of Origin, which will serve as a Certificate of Origin. When declaring Statement of Origin in EPB export tracker, it automatically submitted to EPB for verification.

Responsible Agency: Export Promotion Bureau (EPB)

Applicability: Anyone who wants to export to European Union (EU)

Time of Submission: After export

Method of Submission: Online

Fee: 250 BDT per consignment

Validity: 15 days

Processing Time: 7 working days

Steps To Declare Statement of Origin and Submit Documents for Verification

Step 1: Login into the EPB Export Tracker
* For new username and password, click on REX Exporter Registration . The option can be found in bottom-right of EPB Export Tracker . Fill up the application form duly and attach the 4-page document with signature provided by EPB when providing REX number. After submission, EPB will check and provide username and password in email.
Step 2: After login into the page, select “Statement of Origin” from the opened window, and then select “Add SoO”.
Step 3: Fill up the new “SoO” Form. The fields in the Form include Importer’s Details, Shipping’s Details, Packing’s Details, Document’s Details, and Bill of Export’s Details.
Step 4: Attach required documents
Step 5: After attaching all the required documents, click “Payment and Submission”. After payment the new SoO Form will be automatically submitted.
*The payment can be done through EPB pay-slip, Bkash, Nagad, Visa card, Master card

Required Documents

1. Commercial Invoice

2. Bill of Export (Customs Shipping Bill)
3. Bill of Lading/ Air Way Bill
4. Bangladesh Bank EXP Form
5. SoO form signed copy
6. Cost Breakdown (If needed)
7. Phytosanitary Certificate (If needed)
8. Health Certificate (If needed)

Contact for Further Information

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