

Category 3 License for Fish Feed, Fish Feed Ingredients and Other Aqua Inputs Import

Description: After importing fish feed, fish feed ingredients and other aqua inputs, importer has to acquire category 3 license from Department of fisheries, extension section in order for his/her importer product to sell.

Importer has to get one of the following license depending on his selling type, which can be either retail or wholesale

- Category (3a): Fish Feed Selling (Whole sell)
- Category (3b): Fish Feed Selling (Retail sell)

Legal Basis of the Certificate: Fish Feed Rules, 2011

Responsible Agency: Department of Fisheries, Extension Section

Applicability: Anyone who wants to sell imported fish feed into Bangladesh

Time of Submission: Before export

Method of Submission: Online

Fee:

For Category (3a): Fish Feed Selling (Whole sell)

License fee- BDT 1,000

Renewal fee- BDT 500

Application fee - BDT 1,000

For Category (3b): Fish Feed Selling (Retail sell)

License fee- BDT 500

Renewal fee- BDT 300

Application fee- BDT 500

Vat - 15 %

Processing Time: 3 working days

Validity: 1-5 years (Applicant has the freedom to choose this)

Steps to get Export Registration Certificate from Bangladesh

Step 1: Writes an Application in Company's Letter Head pad addressing District Fisheries Officer (DFO), in case of District Fisheries Office

Step 2: DFO initials the Application and Section docket the Application.

Step 3: Applicant then Apply in the Prescribed Form- under the following category Category (3a): Fish Feed Selling (Whole sell) or Category (3b): Fish Feed Selling (Retail sell)

Step 4: Gathers the required documents and attaches them with Application

Step 5: Submits the Application to the Aquaculture Department/District Fisheries Office

Step 6: District Fisheries Officer (DFO) receives the Application and assesses it

Step 7: District Fisheries Officer (DFO) sends the Application to the Concerned Fisheries Officer

Step 8: Concerned Fisheries Officer verifies the Application and documents

Step 9: Concerned Fisheries Officer may conduct an inspection on importer's warehouse to check if it complies with required criteria:

- Full address of the location of selling
- Having an infrastructure at the location of selling with the Ability to store fish feed in a pollution free environment
- Updated trade license
- Maintaining the necessary storage capacity to store fish feed in a manner that meets industry standards

Step 10: Concerned Fisheries Officer submits reports to DFO after inspection; if ok, conducts necessary formalities and informs applicant to submit samples and fees

Step 11: Applicant deposits License fees and Testing fees to desired Code 1-1133-0040-0311

mentioning that sample will be submitted once it reaches him/her

Step 12: If ok, concerned section prepares the License/Certificate and District Fisheries Officer issues the License.

Step 13: Applicant gets the License Required Documents

- Application on prescribed form
- 2 copy attested photo of applicant
- Copy of NID of applicant
- Application Fee Challan
 - Code 1-4431-0000-1854
- License Fee Challan
 - Code 1-1133-0040-0311

Required Documents

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- Application Fee Challan
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◦ Code 1-1133-0040-0311

Contact for Further Information

Department of Fisheries