

# Health Certificate for Fish and Fish Products' Export

**Description:** Trade license is a mandatory document to start any business in Bangladesh. A business needs to declare itself as an exporter in Trade License. A Trade License is issued by the City Corporation or Municipality's relevant office (e.g., Union Parishad or Pourashava). An exporter has to take a Trade License from the area where his business is located.

**Legal Basis of the Certificate:** FIQC Act 2020

[Fish Inspection and Quality Control Rules](#)

**Responsible Agency:** Fish inspection & Quality Control, Department of Fisheries

**Applicability:** Anyone who wants to export **fish and fish products** from Bangladesh

**Time of Submission:** Before export

**Method of Submission:** Offline

**Fee:**

Frozen Fish			
Product	Tests	Testing Parameters	Fees

<b>Frozen Products</b>	<b>Microbiological test</b>	SPC, Coliforms, E.Coli.	BDT 500/- per parameter
		Vibrio Cholerae. Vibrio Parahaemolyticus, Salmonella spp.	BDT 750/- per parameter
	<b>Chemical test / Antibiotic Test</b>	Chloramphenical,	BDT 2,000/-
		Nitrofurantoin metabolites,	BDT 5000/-
		Dyes. Tetracycline, Oxytetracycline & Chlorotetracycline	BDT 3,000/- combined
	<b>Organoleptic Test</b>	<ul style="list-style-type: none"> <li>• MC No., (Production date &amp; expiry date)</li> <li>• Weight of unit Pack (declared &amp; Actual)</li> <li>• Count (Declared, total, large/Lb, Small/Lb, Average/Lb)</li> <li>• Defects (Odor, discoloration shell/meat, hanging meat, piece of dirt, decomposition, Incipient stage (Piece), Unacceptable piece, Extraneous matter, Broken Shell/Piece, other defects if any)</li> </ul>	No Fee

**Processing Time:** 10 working days

**Validity:** Twenty-four hours for perishable items

### **Steps to get Health Certificate form Fish Inspection and Quality Control Department**

**Step 1:** Apply to any of the relevant FIQC stations (Dhaka, Khulna, Chattogram)/ sub stations (Jessore, Benapole) using suggested form, with necessary documents

**Step 2:** Gather the required documents and attaches them with Application.

**Step 3:** Submit the Application to the Fish Inspection and Quality Control Office, Department of Fisheries.

**Step 4:** Deputy Director (DD) receives and sees the Application.

**Step 5:** DD sends the Application to the Inspector.

**Step 6:** Inspector verifies the Application and documents.

**Step 7:** Inspector conducts inspection and submits a report to the Quality Control Officer.

**Step 8:** Inspector collects samples at the time of inspection and submits report after inspection to DD (only organoleptic test by relevant authorized personnel of up to 10 KG of product can be done at different ports)

**Step 9:** Quality Control Officer sends the samples to the lab

**Step 10:** Lab conducts the test

**Step 11:** Lab officer submits test report to the Deputy Director

**Step 12:** Quality Control Officer and Inspector verifies the lab report and recommend for Certificate

**Step 13:** Deputy Director approves the Application

**Step 14:** Applicants deposit the desired fee to Sonali bank code : 1-4431-0000-2071

**Step 15:** Applicant collects the Certificate form the concerned Section. In case of FIQC Dhaka, applicant can also collect the form online

### **Required Documents**

1. Filled Application form from DOF-FIQC
2. Traceability Document
3. HACCP Document
4. Contact (purchase order, sale contact, LC)
5. Invoice
6. Packing List

### **Contact for Further Information**

Fish Inspection and Quality Control Department

Department of Fisheries

Dhaka